



# FRIENDLY PINES CAMP

933 Friendly Pines Road, Prescott, Arizona 86303  
(928) 445-2128 or (602) 255-0550 (Greater Phoenix)

E-mail - [info@friendlypines.com](mailto:info@friendlypines.com) Web Site - [www.friendlypines.com](http://www.friendlypines.com)

**IMPORTANT: Applicants must read and be in compliance with all information and requirements expressed herein, PRIOR to completing the Application for Employment and Applicant Background Input Form. Total: six pages.**

**HELLO! WE'RE GLAD TO KNOW OF YOUR INTEREST IN A POSITION ON THE FRIENDLY PINES CAMP 2006 SUMMER STAFF! AS YOU MIGHT SUSPECT, WE RECEIVE A GREAT MANY APPLICATIONS; THEREFORE, WE USE THIS MEANS TO PROVIDE YOU THE DESIRED INFORMATION IN THE QUICKEST FASHION:**

## WHAT IS FRIENDLY PINES CAMP?

Friendly Pines is a summer camp for boys and girls, ages 6 through 13, of all races, creeds, and nationalities, in the Prescott National Forest, 6 miles southeast of Prescott, Arizona. Elevation 6,300'. Owned and operated by the same family since the 1940's, Friendly Pines is now into its third generation of Browns and Mays.

## WHAT ARE THE CAMP DATES?

Counseling staff, unless advised otherwise, arrive at camp on Saturday, May 27th, any time before 4:00 p.m. The full 2006 season of employment is *Saturday, May 27th through Friday, August 4th*. Though staff are paid through August 4, 2006, most staff will depart no sooner than 5:00 PM on August 3rd with August 4th being the day off for that last week. Detailed 2006 season information:

- (1) A 6-1/2 day training session for "Challenge" staff only--ropes course and climbing (5/21 to 5/27). Challenge staff must arrive before 9:00 a.m. on Sunday, May 21st, and those people will be notified.
- (2) A 5-1/2 day training session for "Riding" staff only--work with Horse Program (5/22 to 5/27). Riding staff must arrive before 9:00 a.m. on Monday, May 22nd, and they, too, will be well notified.
- (3) A 6-day training session for **ALL** of the summer staff (5/27 to 6/2).
- (4) A special week for children with asthma - Camp Not-A-Wheeze (6/3 to 6/9).
- (5) A special week for children with diabetes - Camp AZDA (6/10 to 6/17).
- (6) Two 2-week regular FPC sessions (6/18 to 7/15) and one 2-1/2 week regular FPC session (7/16 to 8/2). These sessions are for "mainstream" children, ages 6 through 13.
- (7) Closing duties are on Thursday, August 3rd. Most staff may plan to depart no sooner than 5:00 PM on August 3rd.
- (8) Some staff, in specific fields, may be asked to remain one or more weeks longer for some other special camps (at additional salary). Please discuss this if you are interested.

## WHAT ARE THE REQUIREMENTS FOR A COUNSELOR?

Though an immensely rewarding job, being a camp counselor is a physically and psychologically demanding job. Counselors must be physically and mentally fit to adapt to the long days, lack of privacy, and constant needs from campers. Because camping is an important part of the Friendly Pines program, the staff need to cook over an open fire, sleep on the ground, and sacrifice all the conveniences of home or what some may refer to as "civilization" - all done with cheer and a positive, "can-do" approach. Not only must counselors be able to work under these conditions, but they also must retain the essential counselor qualities of patience, kindness, honesty, integrity, emotional stability, maturity of judgment and a desire to work hard. Previous experience with school age children is helpful and desirable, but Friendly Pines believes that it is more important for counselors to have a sincere and unselfish desire to learn about the children entrusted to their care. Though we can't lay claim to the description, it's apt to characterize the prospects of being a camp counselor as **the hardest job you'll ever love**.

Friendly Pines maintains a policy which ensures that campers are supervised 24 hours a day for the duration of their stay. **THE WELL-BEING OF EVERY CAMPER IS PARAMOUNT!** Cabin counselors live with 4 to 8 children, grouped in cabins according to age and grade. These counselors will live and sleep in the cabin, spend "siesta" time with the campers, supervise camper living habits, and guide the campers in their selection of activities. At meal times, two staff members will sit at each table with 10 children. Counselors are involved in those activities where their teaching skills can be best utilized. On occasion, though, counselors may be asked to "assist" in activities in which they are not particularly experienced. (However, they are not expected to be the Head, but rather they assist and help with supervision.)

Counselors also take part in “special days”, outcamping, evening games and activities, square dances, weekly cook-out meals, and so on. We have great confidence in our staff to carry out all duties and responsibilities, however discussion and/or questions are encouraged should special situations arise.

Below are specific job qualifications. Staff members must:

- Be at least 18 years of age.
- Have some college education, preferably one year minimum.
- Be able to provide proof of permission to work in United States.
- Have NO dependents or pets at camp.
- Be free of outside commitments during camp dates.
- Be a non-smoker during dates of employment.\*
- Be a non-user of alcohol during dates of employment.\*
- Be Drug Free.\*
- Be able to walk one mile in twenty minutes over uneven, hilly ground.
- Be able to work length of average camp day, approx. 7 a.m. to 9 p.m. minimum(until 11 p.m. if on night duty).
- Be willing to submit to a professional background check.
- Be willing to submit to a pre-employment drug tests and random drug tests.
- Provide a complete and signed Health History Form/Physical, on a timely basis, performed after April 1, 2006.
- Attend weekly non-denominational inspirational services.
- Be able/willing to adapt to a menu that is designed to satisfy the greatest number of tastes and needs.
- Be able to perform the essential functions of the job without unreasonable accommodation.

**\*IMPORTANT—FRIENDLY PINES CAMP ASPIRES TO BE A DRUG/ALCOHOL/ SMOKE/TOBACCO-FREE ENVIRONMENT. ANY VIOLATIONS OF THIS POLICY WILL NOT BE TOLERATED. DRUG TESTING WILL BE A CONDITION OF EMPLOYMENT.**

### **GROOMING AND DRESS STANDARDS**

It is extremely important that all counselors present themselves in a fashion that assures the campers, their parents, and the public that the Friendly Pines staff is more than competent in the field of caring for children. **Our grooming/dress code requirements for ALL staff include:**

1. Neatly groomed, non-extreme hair styles for all; must be kept out of the face and may not be shaved to the skin. For males: trimmed above the collar, out of the eyes, and no ponytails.
2. No visible tattoos or body piercings. Earrings for females only: small stud-type earrings (maximum two pair) in the lobe only, and not extending below the ear lobe.
3. Simple, but appropriate, clothing. No visible undergarments; no sleeveless, low neckline, bare-shoulder or sheer shirts; no bare tummies; no immodest or drooping shorts/pants. Shorts must be of fingertip length. Modest, one-piece swimsuits, please. Bandanas are not acceptable head-wear for male staff members.

Finger-printing may also be requested as a condition of employment. If you feel you would have any difficulty at all in complying with the above policies and requirements, **please do not apply.**

### **WHAT ARE THE BENEFITS?**

The camp provides all meals, lodging, and a seasonal salary starting at \$2,150.00. Salary increments depend on experience, age, skills, duties and qualifications. For some of the out-of-state students and/or non-Arizona residents, we include a travel allowance in varying amounts starting at \$75.00. Cars aren't required, though staff provide their own transportation to and from camp. For staff who fly into Phoenix Sky Harbor Int'l Airport, we can help arrange transportation from the airport to camp (approx. 95 miles to the north). For days off, camp will gladly arrange a ride to and/or from Prescott for those without cars. Please do not borrow or lend personal vehicles. Staff have one day off per week, and we make an effort to provide counselors with a couple of hours of in-camp free time daily. Accidents occurring at camp, while on assigned duty, are submitted to Workers' Compensation carriers. **ANY OTHER ACCIDENTS OR ILLNESS EXPENSES ARE THE RESPONSIBILITY OF THE EMPLOYEE.** Staff usually can save nearly their entire salary, with laundry and taxes being the only necessary expenses.

## **HOW DO I APPLY?**

**COMPLETE CAREFULLY** the enclosed application on ALL 6 pages, sign and date the back, and return it promptly to us, unless advised otherwise. Interviews are not arranged without our having a completed application, so be very certain to give full details of phone and address on references, ***who will be contacted***. If any information is missing or inaccurate, it could delay your being considered. We will arrange an interview, if a suitable position for you may exist.

**IMPORTANT - PLEASE NOTE:** The background of **ALL** applicants being considered for employment will be extensively checked. This will include, but is not limited to: personal history; past and current employment; driving record; fingerprinting; drug screening and/or other relevant data. The offer of employment at Friendly Pines Camp and continuation of it throughout the agreed period of time is contingent upon receiving and maintaining an unblemished record in every respect.

## **IN CLOSING...**

**CAMP COUNSELING IS NOT FOR EVERYONE** . . . but for the right type of dedicated young man or woman, it is a rewarding and exhilarating experience. It means long hours while maintaining a cheerful attitude; concern for others above self; hard work; 100% integrity --- and it is sometimes more demanding than we all might wish it to be!! It often asks us to perform on a standard far beyond our own self-expectations . . . and perhaps **that** is its greatest joy, because it brings out our very finest selves if done in the right spirit. Camp counseling is also an adventure in enjoyable group living, a chance to commit oneself to the highest possible standards, and an opportunity to know and love some great little kids and colleagues. If you find the challenge appealing, **THEN FRIENDLY PINES CAMP WOULD LOVE TO HEAR FROM YOU!**

JACK & BEBE BROWN MAY  
OWNERS AND DIRECTORS

KEVIN NISSEN  
CO-DIRECTOR

BETH PARKNOWITZ  
PROGRAM DIRECTOR



Return to:

# FRIENDLY PINES CAMP

933 Friendly Pines Road Prescott, AZ 86303  
(928)445-2128 or (602)255-0550 (from greater Phx.)  
Fax : (602) 255-0774 E-mail: info@friendlypines.com  
Web Site: www.friendlypines.com

## STAFF APPLICATION FORM

Please answer ALL questions legibly and completely, and SIGN on last page.

**AN EQUAL OPPORTUNITY EMPLOYER**

### PERSONAL BACKGROUND INFORMATION

Position applied for \_\_\_\_\_ Date \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ S.S. # \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Prefer to be called " \_\_\_\_\_." Any other names you have used or been known by: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Cell Phone(\_\_\_\_\_) \_\_\_\_\_  
Area

Permanent Address \_\_\_\_\_ Phone(\_\_\_\_\_) \_\_\_\_\_  
Street # City State Zip Area

Current/School Address \_\_\_\_\_ Phone(\_\_\_\_\_) \_\_\_\_\_  
Street # City State Zip Area

Until (date) \_\_\_\_\_ Date/s you'd be available for an interview \_\_\_\_\_ In AZ? Y/N or \_\_\_\_\_

Dates available for work: from \_\_\_\_\_ to \_\_\_\_\_ Are you *entirely* unencumbered for this time? Y/N If "NO", explain. \_\_\_\_\_

\_\_\_\_\_ With what age campers would you prefer to work? \_\_\_\_\_

Date of birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ (Required of potential counselors and drivers of vehicles.) Place of birth \_\_\_\_\_

Are you eligible to work in the U.S.? Y/N If no, please explain. \_\_\_\_\_ Brothers (ages) \_\_\_\_\_ Sisters (ages) \_\_\_\_\_

Marital Status: Single Y/N If married, how long? \_\_\_\_\_ Ages of children & sex \_\_\_\_\_

Parent or Next of Kin (Name) \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone(\_\_\_\_\_) \_\_\_\_\_  
Street # City State Zip Area

How did you learn of Friendly Pines? \_\_\_\_\_ If Internet, from which web site? \_\_\_\_\_

List any friends or relatives employed by Friendly Pines: \_\_\_\_\_

Primary reasons for seeking a camp position: \_\_\_\_\_

Having carefully read the job description in the cover letter included with this application, are you able to perform all the essential functions of the job for which you are applying without accommodation? Y/N If NO, use separate sheet to describe the accommodations you would need.

Specific dietary requirements (e.g. allergies, no red meat, vegetarian) \_\_\_\_\_

Do you use tobacco products in any form? Y/N

Re: Illegal Substances: See enclosed APPLICANT DRUG TESTING CONSENT AGREEMENT

### EDUCATIONAL BACKGROUND

High school attended \_\_\_\_\_ Location \_\_\_\_\_ Class of \_\_\_\_\_ GPA \_\_\_\_\_

School presently attending \_\_\_\_\_ Location \_\_\_\_\_ Class of \_\_\_\_\_ GPA \_\_\_\_\_

Credits earned \_\_\_\_\_ Status as of next fall: (Circle one) *Freshman Soph. Jr. Sr. Masters* Degree(s) attained \_\_\_\_\_

Major(s) \_\_\_\_\_ Minor(s) \_\_\_\_\_ What is your vocational goal? \_\_\_\_\_

# EMPLOYMENT AND MILITARY EXPERIENCE

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List below, present and ALL past employment and volunteer work, beginning with your most recent. Please type or print legibly.  
(Please attach separate sheet if needed.)

Name of Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ Phone \_\_\_\_\_

From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Position Held \_\_\_\_\_ Salary \_\_\_\_\_ Name of Supervisor \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Duties performed: \_\_\_\_\_  
\_\_\_\_\_

Name of Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ Phone \_\_\_\_\_

From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Position Held \_\_\_\_\_ Salary \_\_\_\_\_ Name of Supervisor \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Duties performed: \_\_\_\_\_  
\_\_\_\_\_

Name of Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ Phone \_\_\_\_\_

From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Position Held \_\_\_\_\_ Salary \_\_\_\_\_ Name of Supervisor \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Duties performed: \_\_\_\_\_  
\_\_\_\_\_

Are you presently employed? **YES** or **NO** Do we have permission to contact your employer for a reference? **YES** or **NO**  
If "NO", please explain. \_\_\_\_\_

Have you ever been arrested, arraigned, or questioned in court? **YES** or **NO** If "YES", please explain. \_\_\_\_\_

Have you ever been questioned, charged, or accused in a situation involving child abuse, molestation, or exploitation? **YES** or **NO**  
If "YES", please explain. \_\_\_\_\_

Have you ever been charged, accused, or arrested for DUI or DWI? **YES** or **NO** If "YES", explain giving date, details, & outcome. \_\_\_\_\_

Have you been bonded? **YES** or **NO** If "YES", on what jobs? \_\_\_\_\_

Were you in the U.S. Armed Forces? **YES** or **NO** If "YES", what Branch? \_\_\_\_\_ Dates of duty: From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
Rank at discharge: \_\_\_\_\_ Type of discharge: \_\_\_\_\_ Date of discharge: \_\_\_\_\_

List duties, including special training: \_\_\_\_\_

## REFERENCES

**A minimum of three references is required.** Please list three persons who can give a valid indication of your personal standards and moral integrity, including preferably one camp official and one school official. All references must be over 21 years of age. Please **DO NOT** list relatives or peers. PLEASE TYPE OR PRINT LEGIBLY, and complete ALL blanks.

Ms./Mr./Dr. \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_  
Name Title or Position & Name of Firm/Inst. Business Phone Number & Ext. Best time to call?

Business Address: Street and Number \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_  
Home Phone Number Best time to call?

Ms./Mr./Dr. \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_  
Name Title or Position & Name of Firm/Inst. Business Phone Number & Ext. Best time to call?

Business Address: Street and Number \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_  
Home Phone Number Best time to call?

Ms./Mr./Dr. \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_  
Name Title or Position & Name of Firm/Inst. Business Phone Number & Ext. Best time to call?

Business Address: Street and Number \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_  
Home Phone Number Best time to call?

# ACTIVITY INFORMATION

Please indicate **in the first column**, with a "1", the activities you consider your strongest fields: (you could organize and be Head Instructor); with a "2", those in which you are proficient enough to assist, but not head; with a "3", those in which you have just a little experience. **LEAVE BLANK ALL ACTIVITIES IN WHICH YOU HAVE NO EXPERIENCE.** **In the second column**, indicate with a check (✓) those activities in which you would most like to teach or assist.

### HORSEBACK ACTIVITIES

- \_\_\_\_\_ Western Riding
- \_\_\_\_\_ English Riding
- \_\_\_\_\_ Bareback Riding
- \_\_\_\_\_ Drill Teams
- \_\_\_\_\_ Pony Driving
- \_\_\_\_\_ Mule Packing
- \_\_\_\_\_ Vaulting  
(Gymnastics on Horseback)

### WATERFRONT ACTIVITIES

- (see additional information below)
- \_\_\_\_\_ Fishing
  - \_\_\_\_\_ Canoeing
  - \_\_\_\_\_ Kayaking
  - \_\_\_\_\_ Swimming
  - \_\_\_\_\_ Synchronized Swimming
  - \_\_\_\_\_ Water Skiing

### MISCELLANEOUS ACTIVITIES

- \_\_\_\_\_ Clowning
  - \_\_\_\_\_ Dance
  - \_\_\_\_\_ Dramatics
  - \_\_\_\_\_ Evening Programs
  - \_\_\_\_\_ Guitar
  - \_\_\_\_\_ Indian Lore
  - \_\_\_\_\_ Journalism
  - \_\_\_\_\_ Jump Roping
  - \_\_\_\_\_ Magic Tricks
  - \_\_\_\_\_ Puppetry
  - \_\_\_\_\_ Rocketry
  - \_\_\_\_\_ Sign Language
  - \_\_\_\_\_ Square or Folk Dancing
  - \_\_\_\_\_ Web Site - Building or Maint.
- Prof. experience Y N    Personal experience Y N
- \_\_\_\_\_ Worship Services

### SPORTS AND GAMES

- \_\_\_\_\_ Aerobics
- \_\_\_\_\_ Archery
- \_\_\_\_\_ Basketball
- \_\_\_\_\_ Frisbee Golf/Golf
- \_\_\_\_\_ Group Games
- \_\_\_\_\_ Gymnastics/Tumbling
- \_\_\_\_\_ Martial Arts  
What type? \_\_\_\_\_  
Level of proficiency? \_\_\_\_\_
- \_\_\_\_\_ Riflery  
NRA or Military Training? Y/N \_\_\_\_\_
- \_\_\_\_\_ Soccer
- \_\_\_\_\_ Softball
- \_\_\_\_\_ Tennis
- \_\_\_\_\_ Track & Field
- \_\_\_\_\_ Volleyball

### OUT CAMPING

- \_\_\_\_\_ Camping Skills
  - \_\_\_\_\_ Hiking/Backpacking
  - \_\_\_\_\_ Outdoor Cooking
  - \_\_\_\_\_ Rock/Mountain Climbing
  - \_\_\_\_\_ Survival Skills
  - \_\_\_\_\_ Initiative/Ropes Course
- Outward Bound/NOLS experience? Yes \_\_\_\_\_ No \_\_\_\_\_

### NATURE STUDY

- \_\_\_\_\_ Animal Care
- \_\_\_\_\_ Animal Life
- \_\_\_\_\_ Astronomy
- \_\_\_\_\_ Birds
- \_\_\_\_\_ Conservation/Ecology
- \_\_\_\_\_ Gardening
- \_\_\_\_\_ Plants
- \_\_\_\_\_ Rocks & Minerals

### ARTS AND CRAFTS

- \_\_\_\_\_ Batik
- \_\_\_\_\_ Ceramics
- \_\_\_\_\_ Kiln Operations
- \_\_\_\_\_ Knitting
- \_\_\_\_\_ Crocheting
- \_\_\_\_\_ Drawing
- \_\_\_\_\_ Painting
- \_\_\_\_\_ Jewelry
- \_\_\_\_\_ Leather Work
- \_\_\_\_\_ Macrame
- \_\_\_\_\_ Metal Work
- \_\_\_\_\_ Misc. Simple Crafts
- \_\_\_\_\_ Nature Crafts
- \_\_\_\_\_ Paper Mache
- \_\_\_\_\_ Photography
- \_\_\_\_\_ Dark Room
- \_\_\_\_\_ Sewing with machines  
Years exp? \_\_\_\_\_
- \_\_\_\_\_ Sewing by hand
- \_\_\_\_\_ Stitchery
- \_\_\_\_\_ Tie-Dye
- \_\_\_\_\_ Wood Shop

Other Crafts \_\_\_\_\_

If you have other skills, interests, hobbies, or abilities not listed above, but that could be a useful or valuable addition to a camp's program, please indicate. \_\_\_\_\_

# ADDITIONAL INFORMATION

Have you attended camp(s) as a camper? Y/N Name \_\_\_\_\_ Location \_\_\_\_\_

Have you worked as paid or volunteer staff in a **camp**? Y/N Name \_\_\_\_\_

Type of camp \_\_\_\_\_ Location \_\_\_\_\_ Supervisor's name \_\_\_\_\_

Driver's License \_\_\_\_\_ CDL? Y/N If "YES": \_\_\_\_\_  
 License # \_\_\_\_\_ State \_\_\_\_\_ Date of Expiration \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_ Date of Expiration \_\_\_\_\_

Have you ever had your driver's license revoked or suspended? Y/N Date & Details \_\_\_\_\_

### Safety/First Aid Certification

Basic First Aid? Y/N If "YES": \_\_\_\_\_ Date of Expiration \_\_\_\_\_ Advanced 1st Aid? Y/N If "YES": \_\_\_\_\_ Date of Expiration \_\_\_\_\_

CPR? Y/N If "YES": \_\_\_\_\_ Date of Expiration \_\_\_\_\_ Lifeguard? Y/N If "YES": \_\_\_\_\_ Date of Expiration \_\_\_\_\_ W.S.I.? Y/N If "YES": \_\_\_\_\_ Date of Expiration \_\_\_\_\_

Wilderness First Aid? Y/N If "YES": \_\_\_\_\_ Date of Expiration \_\_\_\_\_ E.M.T. or E.M.S. Training? Y/N If "YES": \_\_\_\_\_ Date of Expiration \_\_\_\_\_

Do you have expired certification in any of the above areas? Y/N If "YES", describe: \_\_\_\_\_

Experience driving wagon teams? Y/N    Boats? Y/N    15-pass. vans? Y/N    Pickup Trucks? Y/N    Trailer? Y/N

Do maintenance work? Y/N    Carpentry? Y/N    Plumbing? Y/N    Electrical? Y/N    Welding? Y/N    Perform auto repairs? Y/N

Can you entertain? Y/N    Sing? Y/N    Act? Y/N    Lead songs? Y/N    Tell stories? Y/N    Organize skits, plays, etc.? Y/N

Can you play the piano? Y/N    Organ? Y/N    Other instruments? Y/N    Instrument(s): \_\_\_\_\_

Manage a swimming pool? Y/N    Speak a foreign language? Y/N    Language(s): \_\_\_\_\_

Additional experiences, skills, and talents \_\_\_\_\_

Hobbies and special interests \_\_\_\_\_

**In the space provided below**, please indicate (in your own handwriting) your abilities and background of special experience which you feel should qualify you for a camp position, especially your background of preparation in those areas of camp activity you indicated on the previous page; also any camping, teaching, supervisory, counseling, leadership, or other pertinent experience. Please include specifics of all work (paid or volunteer) *with children*. (Use additional sheet if needed.)

**\*\*After completing above section, please read and sign below.\*\***

***APPLICANT'S STATEMENT***

- (A)** If employment is offered I agree to produce upon arrival at Camp: identification such as a valid U.S. passport, a driver's license or photographic identification card issued by the state, **and** a birth certificate, social security card, certificate of U.S. citizenship or verification of my legal right to work in this country. (For U.S. Gov't. I-9 legal requirements.)
- (B)** I authorize a thorough investigation of my personal history, all employment records, driving record, and any other activities. I agree to cooperate in all such investigations which may also include drug testing and/or fingerprinting. I understand that receiving and maintaining employment is contingent upon my having and maintaining an acceptable record. I release from all liability or responsibility all persons, institutions, corporations, and/or other entities requesting or supplying information. I further authorize any physician, hospital, or other source of medical information to release any information which may be necessary to determine my ability to perform the job for which I am being considered or any future job in the event I am hired.
- (C)** The facts set forth in my application for employment are true and complete. I understand that if employed, false statements or omissions on this application shall be considered sufficient cause for dismissal.

**Date** \_\_\_\_\_ **X** \_\_\_\_\_  
**Signature of Applicant**

<b>Social Security Number</b>  -       -	<b>Date of Birth</b> (Month/Day/Year - for identification purposes only)  /       /
--	---

**Full Name** (First / Full Middle Name / Last)

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**Other Names Used** (maiden names, AKA names, etc.)

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**Current Residential Address**

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<b>City</b>	<b>State</b>	<b>Zip Code</b>
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List each **CITY**, **STATE** and **ZIP CODE** (if known) where you have lived during the past seven years:

City	State	Zip Code	From Date	To Date	
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

<b>Driver's License Number</b>	<b>State of Issue</b>
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**NOTICE TO RESIDENTS OF CALIFORNIA, MINNESOTA AND OKLAHOMA ONLY:** If you would like to receive a copy of your background information obtained by Universal Background Screening, please indicate by checking the following box:  Yes, please send me a copy of my report.

**APPLICANT DO NOT WRITE IN THIS BOX – FOR EMPLOYER USE ONLY:**

**Your standard package will be automatically performed unless you specify otherwise below:**

Perform selected services *in addition to* standard package  
 Perform selected services *in place of* standard package

<input type="checkbox"/> 39-Month driving record <input type="checkbox"/> Social Security Address/Alias Trace <input type="checkbox"/> Additional County Criminal History Searches (check box next to addresses above)	<input type="checkbox"/> Educational Degree Verification <input type="checkbox"/> Personal/Prof. Reference Verification <input type="checkbox"/> Professional Licensure Verification <input type="checkbox"/> Previous Employment Verification
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Phone 602-263-8033 or 1-877-263-8033 Fax orders to 602-274-3551

**COMBINED DISCLOSURE NOTICE AND AUTHORIZATION  
REGARDING INVESTIGATIVE CONSUMER REPORTS**

I understand that as a condition of my consideration for employment, or as a condition of my continued employment, **FRIENDLY PINES CAMP** (“the company”) may obtain a consumer report and/or investigative consumer report that includes, but is not limited to: employment and education verifications; social security number verification; criminal and civil court records; personal interviews; driving records; and/or any other public records or any other information bearing on my character, general reputation, personal characteristics and trustworthiness.

I hereby authorize and consent the company and/or its designated agent, Universal Background Screening, to procure such a report. I understand that pursuant to the Federal Fair Credit Reporting Act, **FRIENDLY PINES CAMP** will provide me with a copy of any such report if the information contained in such report is, in any way, to be used in making an adverse decision regarding my fitness for employment. I further understand that such report will be made available to me prior to any such adverse decision being made, along with the name and address of the reporting agency that produced the report.

<p><b>NOTICE TO RESIDENTS OF CALIFORNIA, MINNESOTA AND OKLAHOMA ONLY:</b> If you would like to receive a copy of your background information obtained by Universal Background Screening, please indicate by checking the following box: <input type="checkbox"/> Yes, please send me a copy of my report.</p>
---

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Social Security Number